

The Internship Desk in the Department of Student Affairs welcomes all student enquiries on internship. Assistance is also provided to students whose programmes do not have mandatory internship requirements.

In addition to internship, the coordinator organises apprenticeship also known as "day release". This programme is currently geared towards trade/vocational programmes. In the future it is our goal to expand the apprenticeship programme so that it is available to all students within the college.

Welcome to the T.A. Marryshow Community College; I look forward to serving you!

Ms. Shevanna Antoine,  
Internship Coordinator

### Disclaimer

The College reserves the right to refuse an internship opportunity to any student .



*For additional information visit or contact:*

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Department of Student Affairs  
T. A. Marryshow Community College



Internship  
F.A.Q

# F.A.Q

(Frequently Asked Questions)

## What is an internship?

• It is the application of skills learnt in the classroom in a work environment. It consists of 240 hours of on the job training, completed over a 6 week period.

## How to prepare for Internship ?

- ✓ Start securing professional wear early.
- ✓ Ensure that tools & Health & Safety gears are purchased before the commencement of internship.
- ✓ Complete your resume and certify.

## Is Internship a graduation requirement for my programme ?

- ✓ SAAT- Mandatory for all programmes
- ✓ SCE- Based on placement availability
- ✓ SASPS - Office Administration & Physical Education

## Do I need to register for Internship ?

- ✓ . **Yes**; there is a \$30 registration fee

## What are the prerequisites for Internship ?

- ✓ Must have 85% class attendance.
- ✓ Must possess a G.P.A of 2.0 or higher.
- ✓ Must not be in violation of the Disciplinary Code, Student Handbook 2009-2011.
- ✓ Must pass all courses.
- ✓ Must display good deportment during tenure at the College.

## Who should you consult regarding your eligibility for internship ?

- ✓ The Chair of your Department.

## Can I choose my internship placement ?

- ✓ **No**; Students are placed based on their competence and companies requests/wishes.

## What happens If I do not meet the requirements for internship & it is mandatory for my programme ?

- ✓ The student will not be able to graduate.

## When do I start my internship?

- ✓ SAAT & SCE –May
- ✓ SASPS - June

## Do I get paid at the end of my internship?

Internship providers are **NOT** required to provide financial compensation to College interns.

## If I do not like my internship placement, can I change it?

Alternative placement will be explored with intern if exposed to:

- ✓ Abuse (Verbal & Physical)
- ✓ Sexual Harassment
- ✓ Exploitation

## Is Internship an asset?

- Provides real work experience.
- Opportunity to improve on skills sets.
- Could lead to full time employment.

## Are there additional services available through the Internship Coordinator ?

- ✓ Yes; Apprenticeship/day release.

## What is apprenticeship ?

Apprenticeship is a combination of on-the-job training (OJT) and related classroom instruction under the supervision of a journey-level craft person or trade professional in which workers learn the practical and theoretical aspects of a highly skilled occupation.