



T.A. MARRYSHOW COMMUNITY COLLEGE

Admissions Office

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RE: 2020 Certificate Distribution

Dear 2020 Graduates,

Please be reminded that certificate distribution is scheduled for **November 9 -13; and November 16th from 9:00 AM – 3:00 PM** in the Lobby, outside the Library.

Do take note of the following:

- Graduates who paid the graduation fee are required to walk with their diploma cover to place their certificate into. This diploma cover was provided during the graduation photo shoot.
 - Graduates who paid absentia fee will receive their diploma cover upon collection of certificate.
 - Graduates who are classified as 'Walkers' will collect their certificates in January upon successful completion of their outstanding course(s). Do note that the College will notify you of the time collection.
 - Graduates must walk with their TAMCC ID during the period of distribution.
 - Graduation certificates can be collected by persons other than the graduate under the following circumstances:
 - Representative must have a signed written letter of permission from graduate to collect certificate;
 - Representative must show valid ID;
 - Representative must have graduate's college ID card.**NB:** Certificates will **NOT** be issued to any representative who does not follow the above protocols.
- ❖ We wish to remind all graduates that certificates will **ONLY** be printed for, and issued to, graduates who paid the graduation or absentia fee. Therefore, graduates who have not yet done so are encouraged to pay the required absentia fee by **Friday 5 November, 2020** in order to prepare your certificate for the scheduled distribution. **Any payment received after this period, will result in your certificate being issued at the end of January, 2021.**

Graduates, you are required to collect your certificate according to the schedule hereunder:

School: Arts, Sciences and Professional Studies (9th – 11th November, 2020)		
Date	Grouped by Programme	Time
Monday November 9, 2020	<ul style="list-style-type: none"> • Agriculture and Food Science • Arts and Humanities • Business Studies • Early Childhood Education • English • General Agriculture • General Studies 	9:00 AM – 3:00 PM
Tuesday November 10, 2020	<ul style="list-style-type: none"> • Modern Languages • Natural Sciences • Office Administration 	9:00 AM – 3:00 PM
Wednesday November 11, 2020	<ul style="list-style-type: none"> • Psychology • Social Sciences • Teacher Education, Primary • Teacher Education, Secondary 	9:00 AM – 3:00 PM
School of Applied Arts and Technology (12th – 13th November, 2020)		
Date	Grouped by Programme	Time
Thursday November 12, 2020	<ul style="list-style-type: none"> • Automotive Service Technology • Building Trades and Services • Building Technology • Computer Systems Technology • Electrical Technology • HVACR 	9:00 AM – 3:00 PM
Friday November 13, 2020	<ul style="list-style-type: none"> • Culinary Arts • Electronic Technology • Food and Beverage Management • Hospitality Studies • Information Technology 	9:00 AM – 3:00 PM

	<ul style="list-style-type: none"> • Mechanical Technology 	
School of Continuing Education (16th November, 2020)		
Date	Grouped by Programme	Time
Monday November 16, 2020	<ul style="list-style-type: none"> • Accounting Clerk • Computer Systems and Network Technician • Electrical Installation • Fashion Design • General Office Administration • Motor Vehicle Engine Systems • Plumbing • Business Studies • Media Studies • Law Procedures • Social Work 	9:00 AM – 3:00 PM